

State Election Administrators Training

Core Course II
Hilton Garden Inn, Jordan Creek
July 21-23, 2015

Schedule

Tuesday, July 21		6.5
8:30 a.m. – 9:15 a.m.	Registration	
9:15 a.m. – 9:30 a.m.	Housekeeping and Welcome	
9:30 – 11:00 a.m.	Election Geography Secretary of State's Office	1.50
11:00 a.m. – 12:00 p.m.	Voting System Security Carla Becker, Delaware County Auditor	1.00
12:00– 12:45 p.m.	Lunch	
12:45 p.m. – 2:15p.m.	Breakout session	1.50
	Reviewing and Accepting Nomination Papers Secretary of State's Office	
	Recruiting, Training, and Retaining PEOs Heidi Burhans, Madison County Auditor	
2:15 – 2:30 p.m.	move break	
2:30– 4:00 p.m.	Breakout session	1.50
	Reviewing and Accepting Nomination Papers Secretary of State's Office	
	Recruiting, Training, and Retaining PEOs Heidi Burhans, Madison County Auditor	

Tuesday, July 21 (continued)

4:00 – 4:15 p.m.	move break	
4:15 – 5:15 p.m.	Working at the Polls: Organization, Accessibility, and Customer Service Moderator: Carla Becker, Delaware County Auditor JJ Breen, Linn County Auditor’s Office Michael Barber, President, Iowa Chapter of the National Federation of the Blind Rik Shannon, Iowa Development Disabilities Council	1.00

Wednesday, July 22 **8.00**

7:00– 8:00 a.m.	Breakfast	
8:00– 9:00 a.m.	Primary Elections Jessica Lara, Hardin County Auditor	1.00
9:00 – 10:00 a.m.	Absentee: UOCAVA Secretary of State’s Office	1.00
10:00 – 10:15 a.m.	Break	
10:15 a.m. – 12:15 p.m.	Breakout sessions	2.00
	Special Elections Secretary of State’s Office	
	Handling Issues on Election Day (with Case Studies) Carla Becker, Delaware County Auditor	
12:15– 1:00 p.m.	Lunch	
1:00 – 3:00 p.m.	Breakout sessions	2.00
	Special Elections Secretary of State’s Office	
	Handling Issues on Election Day (with Case Studies) Carla Becker, Delaware County Auditor	

Wednesday, July 22 (continued)

3:00 – 3:15 p.m.	move break	
3:15 – 4:15 p.m.	Absentee: Counting Procedures and Lists Secretary of State's Office	1.00
4:15 – 5:15 p.m.	General Elections Travis Weipert, Johnson County Auditor	1.00

Thursday, July 23

7:00 a.m. – 8:00 a.m.	Breakfast	
8:00 a.m. – 8:30 a.m.	Class Photo	
8:30 – 10:00 a.m.	Contests and Recounts Eric Van Lancker, Clinton County Auditor	1.50
10:00 – 10:15 a.m.	Break	
10:15 a.m. – 11:45 a.m.	Absentee: What to do If? Secretary of State’s Office	1.50
11:45 a.m. – 12:30 p.m.	Lunch	
12:30 – 2:00 p.m.	Vacancies in Elected Offices Secretary of State’s Office	1.50
2:00 – 2:15 p.m.	Break	
2:15 – 3:15 p.m.	Media Eric Van Lancker, Clinton County Auditor	1.00
3:15 p.m.	Housekeeping & Graduation	