



**PAUL D. PATE**  
*Secretary of State*  
*State of Iowa*

**APPLICATION FOR AMENDED  
 CERTIFICATE OF AUTHORITY  
 (COOPERATIVE)**

**TO THE SECRETARY OF STATE OF THE STATE OF IOWA:**

Pursuant to Iowa Code sections 499.54 and 490.1504, the undersigned corporation applies for an amended certificate of authority to transact business in Iowa, and states:

1. The previous name of the cooperative association is: \_\_\_\_\_  
 and the name the cooperative association was using in Iowa if different than its real name is [See note 7]:

\_\_\_\_\_

The cooperative association name has been changed to: \_\_\_\_\_  
 and the name the cooperative association will use in Iowa if different than its real name is [See note 7]:

\_\_\_\_\_

2. The state [or foreign country] of incorporation on the records of the Secretary of State of Iowa is:  
 \_\_\_\_\_

The state [or foreign country] of incorporation has been changed to: \_\_\_\_\_

3. The duration of the cooperative association on the records of the Secretary of State of Iowa is: \_\_\_\_\_  
 The duration has been changed to: \_\_\_\_\_

4. The date of incorporation of the cooperative association was: \_\_\_\_\_

5. The cooperative ownership is evidenced by: (check one)

membership without capital stock

capital stock

6. The street address of its principal office is:  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_

7. The street address of its registered office in Iowa and the name of its registered agent at that office:  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_

8. The names and business addresses of its current directors and officers:  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

*Please attach additional pages if needed.*

**9. A certificate of existence, or a document of similar import, duly authenticated within 90 days prior to the date of this application, by the secretary of state or other official having custody of corporate records in the state or country of incorporation, accompanies this application.**

**10.** Signature \_\_\_\_\_

Type or print name and title \_\_\_\_\_

**NOTES:**

1. Due to the organizational structure of cooperative associations under the Iowa Code, different parts of the Code may refer to such associations as either corporations or as associations.
2. The filing fee is \$100.00. Make checks payable to SECRETARY OF STATE.
3. A certificate of existence, or a document of similar import, duly authenticated within 90 days prior to the date of this application, by the secretary of state or other official having custody of corporate records in the state or country of incorporation, must accompany this application.
4. The application is to be signed by the chairperson of the board, the president, or other officer of the corporation. If directors have not been selected, the application is to be signed by an incorporator. If the corporation is in the hands of a court appointed fiduciary, the application is to be signed by the fiduciary. A copy of a signature is acceptable for filing. Verification is not required.
5. One copy of the application is to be delivered to the Secretary of State for filing.
6. The effective time and date of the application is the later of the following:
  - a. the time of filing on the date it is filed;
  - b. the time specified in the application on the date it is filed;
  - c. the time and date specified in the application, not later than 90 days after the date it is filed.
7. If the name of the cooperative association does not satisfy the requirements of *Iowa Code* section 499.40(1), the cooperative may do either of the following in applying for a certificate of authority:
  - a. add the word cooperative to its corporate name for use in Iowa:
  - or**
  - b. use a fictitious name to transact business in Iowa if the cooperative association's real name is unavailable and the cooperative association delivers to the secretary of state for filing a copy of the resolution of its board of directors, certified by its secretary, adopting the fictitious name.
8. Pursuant to Iowa Code section 499.54(3), if a foreign corporation amends its articles, it shall forthwith file a copy of the amendment with the Secretary of State, certified by the secretary or other proper official of the state under whose laws it is formed, and shall pay the fees prescribed for amendments by section 490.122. Foreign corporations shall also file statements and pay fees otherwise prescribed by section 490.122.
9. The information you provide will be open to public inspection under *Iowa Code* chapter 22.11.

**SECRETARY OF STATE**  
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