



*PAUL D. PATE*  
*Secretary of State*  
*State of Iowa*

# MECHANIC'S NOTICE AND LIEN REGISTRY

## SUBMITTER INFORMATION

Submitter information: Name, Address, City, State, Postal Code

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MNLR Number (if applicable):** \_\_\_\_\_  
(May be found by searching the MNLR database at <https://sos.iowa.gov/mnlr/search>)

**Email address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

- \* **Print or type information. Illegible or incomplete documents will be refused and returned.**
- \* **All fields on Submitter Information form are required and must be returned with documents.**

**SECRETARY OF STATE**  
Business Services Division  
Lucas Building, 1<sup>st</sup> Floor  
Des Moines, IA 50319

Phone: (515) 281-5204  
Fax: (515) 242-5953  
Website: [sos.iowa.gov](http://sos.iowa.gov)



~~CONFIDENTIAL~~  
*Secretary of State  
State of Iowa*

**MECHANIC'S NOTICE AND  
LIEN REGISTRY**

**COVER PAGE FOR A  
PAPER SUBMISSION OF A  
BOND TO PREVENT EXEMPLARY DAMAGES**

**ALL ITEMS MUST BE COMPLETED AND THE CF# B5 @SURETY BOND AND JUDGE'S ORDER FOR BOND AMOUNT AND APPROVED FORM MUST BE ATTACHED. PAPER SIZE OF ANY ATTACHMENTS MUST BE 8 ½ x 11. SUBMITTER INFORMATION FORM MUST ACCOMPANY THIS FORM. ILLEGIBLE OR INCOMPLETE DOCUMENTS WILL BE REFUSED AND RETURNED.**

1. **MNLR NUMBER:** \_\_\_\_\_  
(May be found by searching the MNLR database at <https://sos.iowa.gov/mnlr/search>)
2. **THE FOLLOWING INFORMATION WILL BE PREFILLED FROM THE MECHANIC'S NOTICE AND LIEN REGISTRY. IT IS YOUR RESPONSIBILITY TO VERIFY THE ACCURACY OF THE INFORMATION CURRENTLY ON RECORD BEFORE FILING:**
  - a. General Contract / Owner Builder: Name and City;
  - b. Property Owner(s): Name, Mailing address; and
  - c. Property Information: County, Other counties, Street address or location, Tax parcel ID number, Legal description.
3. **SURETY BOND AND JUDGE'S ORDER FOR BOND AMOUNT AND APPROVED FORM:  
CF# B5 @SURETY BOND AND JUDGE'S ORDER FOR BOND AMOUNT AND APPROVED FORM MUST ACCOMPANY THIS FORM. PAPER SIZE OF ANY ATTACHMENTS MUST BE 8 ½ x 11.**

If the MNLR document you have selected was not posted by you, submission of this form is your verification that it is your intent to post a document based on the information posted by another MNLR user.

**NO FEE**

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