

# Internship Application



IOWA SECRETARY OF STATE

To apply please send us the following:

- The following completed form
- A Cover Letter
  - Explain why you would like to participate in an internship at the Secretary of State's Office and why you would be an asset to the Office.
- Copy of Your Resume

E-Mail to: [sos@sos.iowa.gov](mailto:sos@sos.iowa.gov)

## General Information:

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email \_\_\_\_\_

## Academic Information:

High School Name: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

College or University: \_\_\_\_\_

Expected Date of Graduation: \_\_\_\_\_ GPA: \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

Extracurricular/Military/Community/Volunteer activities: \_\_\_\_\_

## Office Information:

Will you be receiving academic credit for this internship? YES \_\_\_\_\_ NO \_\_\_\_\_

Check the term(s) you are interested in applying for:

Spring \_\_\_\_\_ Summer \_\_\_\_\_ Fall \_\_\_\_\_  
(Jan-May) (June-Aug) (Sept-Dec)

Dates of availability: \_\_\_\_\_

Hours you will  
be available:

Monday	Tuesday	Wednesday	Thursday	Friday