

State of Iowa Request for Additional Ballots

Precinct: _____ Election: _____ Date: ____/____/____

Additional ballots are needed for this precinct because: the original ballots were lost/ destroyed, **OR**
 the supply is expected to be exhausted.

When a telephone is available at the precinct the chairperson shall immediately contact the auditor's office to provide the necessary information to the auditor. A messenger will be sent from the auditor's office to the precinct with the additional ballots.

Telephone request made to the county auditor at ____: ____ am/pm.

Call made by: _____ Call taken by: _____

When no telephone is available, a messenger shall be sent to the auditor's office from the precinct with a written request for additional ballots. This form may serve as the written request. Written requests for ballots must be signed by a majority of the election officials of the precinct.

We, the precinct election officials of this precinct, hereby request the additional ballots indicated on this request.

Signature of Precinct Official	Signature of Precinct Official	Signature of Precinct Official
Signature of Precinct Official	Signature of Precinct Official	Signature of Precinct Official

Ballot Request Chart

Type of Ballot Requested	Number Requested	Type of Ballot Being Sent to Precinct	Number Sent

Name of messenger sent to precinct with additional ballots: _____

Time messenger left auditor's office ____: ____ am/pm.

Ballot Replication Record - Were more ballots made? If so, record the following information and retain it with other records of the election.

Additional ballots were made for this precinct because: _____

Method by which more ballots were made: Photocopier Ballot on Demand Computer Printer

Location of copier, ballot on demand, or printer: _____ Copies were made by: _____

Type of Ballot Made	Number Made	Type of Ballot Made	Number Made

Statement: *This is a complete record of all the additional ballots I have made for this precinct at this time.*

Signed by: _____ Date: ____/____/____ Time: ____: ____ am/pm