

Table of Contents

Preparing to Open the Polls Checklist	Page	1-2
General Guidelines		
Instructions for Election Day	Page	3
Reminders on Election Day	Page	4
Poll Watchers and Observers	Page	5-6
Exit Polling	Page	7
Reporters and Photographers	Page	7
Polling Place Assignments		
General	Page	8
Chairperson	Page	9
Voter's Declaration of Eligibility Manager		
<i>For Counties Using Eligibility Slips</i>	Page	10
<i>For Counties Signing the Election Register</i>	Page	11
Ballot Distribution & Voter Instruction Manager	Page	12
(page intentionally left blank)	Page	13
AutoMARK Operator	Page	14
Ballot Scanner Manager	Page	15
Possible Situations		
Voter Assistance	Page	16
Curbside Voting	Page	17
Voter's Name Not in Election Register	Page	18
Voter's Name in Election Register But Address Does Not Match	Page	19
Voter's Name Does Not Match Election Register	Page	20
Voter's Phone Number Does Not Match Election Register	Page	20
"ID Required"	Page	21
Asking for Identification	Page	21
Voter Was Issued an Absentee Ballot	Page	22
Challenging the Right to Vote	Page	23& 23A
Provisional Ballots	Page	24

Table of Contents – continued

Election Day Registration	
Proving Identity and Proving Residency	Page 25
What Happens on Election Day	Page 26
Closing the Polls Checklist	Page 27-28
Appendices	
Polling Place Layout	Appendix A
Election Equipment – Opening the Polls	Appendix B
Election Equipment – Closing the Polls	Appendix C
Counting Votes	Appendix D
Polling Place Accessibility Checklist	Appendix E
Emergency on Election Day	Appendix F
Election Day Examples	Appendix G
AutoMARK – Opening the Polls	Appendix H
AutoMARK – Closing the Polls	Appendix I