

Tutorial summary – 2010 General Election

The Precinct Atlas

Trainer

Voter 1 – Floyd Adams – regular voter

The first example introduces the screens used to process 80% of the voters; those who are already registered and in the correct precinct, who do not need to update their voter registration information, whose status is “Active”, and who did not request absentee ballots. The trainer should go through each screen methodically, explaining the purpose of the screen and the various buttons and choices available to the precinct official.

- Introduce the Declaration of Eligibility form and label
- Train best method to search for a voter’s name
 - Type three letters of last name, press Tab, type one letter of the first name, press Enter
 - Usually doesn’t take much information to find the voter
 - This method keeps your hands on the keyboard
- Click the Forward button to proceed on most screens
- Demonstrate the Back button
- Demonstrate the Ballot Count button
- Click the Clear button after finishing with a voter
- Show how to tear off the label from the label printer (pull down at a slight angle)
- After finished with voter, select same voter and show X on Precinct Register screen

Voter 2 – Mitch Page – regular voter

Voter 3 – Clay Johnson – Election Day registration; terminate

- Train how to search for a voter’s address
- Less is better – use only the full house number and three letters of street name
- Avoid directionals such as North, No., N. and avoid Street, Avenue, Ave., etc.
- Clay thought he was already registered, and is on his way to work and doesn’t want to take time to voter right now – he will come back after work tonight
- Terminate at the Confirm Address screen

For the rest of the voter situations, switch places with the precinct officials. Have them operate the laptop and forms, while you play the role of the voter.

Voter 4 – Warren Butler – absentee voter will surrender absentee ballot

- Show “Voter requested an absentee ballot for this election” on Precinct Register
- Show “Voter surrendered an absentee ballot”

Voter 5 – Howard Jones – absentee voter does not have absentee ballot, will leave to go get it

- Howard says the absentee ballot is at home
- Show Absentee Voter’s Options label
- Did not receive confirmation that the voters absentee ballot was not received
- Howard will go home to get his absentee ballot

Voter 6 – Linn Hamilton – absentee voter lost absentee ballot, wants to vote provisional

- Linn doesn’t have the absentee ballot, says it was lost
- Did not receive confirmation that the voters absentee ballot was not received
- Show Provisional Reason screen says, “Absentee voter with no ballot to surrender”
- After finished with voter, select same voter and show P on Precinct Register screen

Voter 7 – Carroll Benton – voter moved into your precinct

- Old address 731 S Mississippi Ave
- Show voter registration screens and form
- Confirm some of voter’s information – name and DOB
- After finished with voter, show voter’s updated address on Voter Search screen

Voter 8 – Marion Davis – voter is in wrong precinct, will leave precinct without voting

- Old Address 403 22nd St SW (he used to live in this precinct)
- Show wrong precinct label – hand to voter
- Show “Voter in wrong precinct” reason already marked on Termination Reason screen

Voter 9 – Clayton Mills – Election Day registration with photo ID plus separate proof of residence

- Do you have a driver’s license? (Iowa driver’s license # 969ZZ9557
- Date-of-birth 04-30-1953
- Have the precinct official click “Forward” when Voter Registration Information screen is incomplete to show that the screen will not Forward until all required information is entered
- Show the “This voter may already be registered” screen (have the precinct official select “Voter is not already registered” on this screen)
 - Found match in this case based on last name, first initial of first name, and date-of-birth
 - Will also look for match on Iowa driver’s license number
 - Will also look for match on last four digits of SS# plus date-of-birth
- Show the yellow Election Day Registration form and labels

Voter 10 – Shelby Jackson – Election Day registration with attester, possible felon match

- DOB is **01-23-1969**
- Click on “possible felon match” to show label
- Expired driver’s license
- First attester Larry Warner (ineligible to attest, because he doesn’t live in this precinct)
- Second attester is Pat Marroni
- Show Attester Oath label on yellow EDR form
- After finished with voter, select same voter and show Attested box checked on Precinct Register

Voter 11 – Ida Dickinson – voter changed name

- Got married, maiden name was Montgomery
- DOB 06-29-1962
- Show you can search by date of birth
- After finished with voter, show voter’s name updated on Voter Name Search screen

Voter 12 – Louisa Clarke – voter with an inactive status; voter needs assistance

- Show Inactive status changed to Active on Precinct Register screen
- Show assisted form and label

Voter 13 – Marshall Clinton – Election Day registration with attester

- Marshall does not have his drivers’ license or other ID with him
- Last four digits of social security number are 9999
- Date-of-birth is 12-04-1953
- First attester is Shelby Jackson (ineligible to attest, because she was attested for)
- Second attester is Pat Marroni (ineligible to attest, because she already attested)
- Third attester is Mitchell Page

Voter 14 – Lee Jefferson – regular voter

- Show how quick and easy most voters will be