

S.E.A.T. Board Minutes

Date: January 14, 2009

Time: 10:00 a.m.

Location: Iowa Secretary of State Office

Roll Call:

MEMBERS	YES
Mike King	X
Linda Langenberg	X
Jamie Fitzgerald	X
Tom O'Neill	X Via phone
Peggy Rice	X Via phone
Christy Bates	X Via phone
Margie Pitts	X

The Statewide Election Administrators Training (SEAT) Board met on Wednesday, January 14 2009 in the Iowa Secretary of State's Office conference room in the Lucas State Office Building, Des Moines. Marge Pitts called the meeting to order at approximately 10:00 a.m. In attendance were Board members: Jamie Fitzgerald (Polk County Auditor), Mike King (Union County Supervisor), Linda Langenberg (Deputy Secretary of State) and Marge Pitts (Clay County Auditor. Christy Bates (Keokuk County Auditor) participated via telephone. Also attending were: Ken Kline (Cerro Gordo County Auditor), Carl Wiederaenders (Deputy Polk County Auditor), Sarah Reisetter and Ann Clary from the Secretary of State's Office.

Linda Langenberg moved to approve the agenda as presented. Mike King seconded. Motion approved.

Jamie Fitzgerald moved to approve the minutes of the March 14, 2008 meeting with corrections to the spelling of names of people in attendance. Linda Langenberg seconded. Motion approved.

Linda Langenberg motioned to appoint Jack Beeson of the Secretary of State's Office to the SEAT Curriculum Committee. Jamie Fitzgerald seconded. Motion approved.

Mike King motioned to appoint Ken Kline as chairman of the Curriculum Committee. Linda Langenberg seconded. Motion approved.

Linda Langenberg moved to increase the dues per county from \$100 to \$125 for calendar years 2009 and 2010. Christy Bates seconded. Motion approved.

Tom O'Neill (Deputy Dubuque County Auditor) and Peggy Rice (Humboldt County Auditor) joined the meeting via telephone.

Linda Langenberg motioned to increase the registration fee of the SEAT I core course to \$100 in order to offset the costs of meals. Jamie Fitzgerald seconded. Motion approved.

Linda Langenberg motioned to hold the 2009 continuing education classes on July 30 in conjunction with the ISACA conference and September 16 and September 23. Mike King seconded. Motion approved.

The Board agreed to ask the Curriculum Committee to determine how and when missed continuing education classes can be made up if at all.

Christy Bates left the meeting.

Peggy Rice motioned to terminate the fiscal agent agreement with Woodbury County. Mike King seconded. Motion approved.

Mike King, Jamie Fitzgerald and Carl Wiederaenders left the meeting.

The Board reached a consensus to have Marge Pitts begin the termination discussion with Iowa State University (ISU) regarding the contract to administer the SEAT program.

Marge Pitts has received an electronic spreadsheet of all SEAT attendees. Ann Clary will format the spreadsheet to provide a summary of each attendee's record.

Marge Pitts will talk to the Iowa State Association of Counties (ISAC) regarding the SEAT website to determine if ISAC would be able to maintain it. The Board also directed Marge to talk to ISAC about using the ISAC registration process for future SEAT events.

A brief discussion was held regarding the benefit of paying dues to SEAT.

The next SEAT Board meeting will be held in conjunction with the ISAC Spring School on March 3 at 1:00 p.m.

There being no further business to discuss, Peggy Rice motioned for the meeting to adjourn. Linda Langenberg seconded. Motion approved.

SET NEXT MEETING DATE: March 3, 2009 1:00 p.m.

Respectfully Submitted
Ann Clary, Secretary of State Office