

S.E.A.T. Board Minutes

January 18, 2008 9:00 a.m.

SOS Lucas Bldg
Conference Room
Des Moines, IA

Members Present:

Pat Gill
Linda Langenberg
Tom O'Neil (by conference call)
Peggy Rice
Jamie Fitzgerald

Others Present:

Michael Mauro
Ann Clary
Vicki Ritz

Pat Gill, Chair called the meeting to order.

Motion by Peggy Rice second by Linda Langenberg to approve the minutes of the previous meeting of July 25, 2007. Motion carried.

Motion by Langenberg second by Jamie Fitzgerald to receive the bills submitted on Invoices #25 thru #33. Motion carried.

Peggy Rice presented the Membership Invoice, consensus was to strike the last paragraph.

Motion by Peggy Rice second by Linda Langenberg to approve the 07/08 Membership Dues Invoice as amended. Motion carried.

Board discussed the SEAT Policy #2 for reimbursements. Consensus was to change the word Chairman to Chairperson, delete (The current IRS rate is 50.5 cents per mile) and add "I certify I am not seeking reimbursement from any other agency".

Motion by Peggy Rice second by Jamie Fitzgerald to approve the Board Expense SEAT Policy #2. Motion carried.

Linda Langenberg announced that Alliance will transfer the On-Line PEOT training program to the Secretary of State Office.

Pat Gill discussed the PEOT and SEAT updates

There is a total 283 graduates in SEAT as of today and 73 will graduate from the CORE III session currently being held. The Continuing Ed Session is scheduled for April 16th Carrolltown Inn, Carol, IA and April 17th Amana Holiday Inn

Pat Gill presented a report from Marge Pitts for the Curriculum Committee in her absence. A summary of activity was presented for CORE Session III's topics and instructors. Topics are yet to be determined for the Continuing Education Session scheduled for April 16th and 18th 2008.

The Board discussed the transfer of the Fiscal Agent from Woodbury County to ISACA.

The following appointments were received for SEAT Board Members:

Secretary of State appointed Linda Langenberg, Jamie Fitzgerald & Tom O'Neil
ISACA appointed Marge Pitts

Motion by Pat Gill second by Linda Langenberg to receive the appointments with all terms ending January 31, 2010. Motion Carried.

Meeting adjourned.

Organized to design, develop and deliver enhanced education and training for election officials.