

SEAT Meeting
3-9-07
ISAC offices

Those SEAT Board members attending were Pat Gill, John Rutledge, Peggy Rice, Linda Langenberg and Jamie Fitzgerald. Others in attendance were Michael Mauro, Secretary of State, Sandy Steinbach, Ann Clary, Marge Pitts and Vicki Ritz.

Pat Gill, Chair called the meeting to order.

Motion by John Rutledge second by Peggy Rice to receive the following appointments:

Linda Langenberg, SOS appointment to fill a vacancy	Term ends 1/31/2008
Jamie Fitzgerald, SOS appointment to fill a vacancy	Term ends 1/31/2008
John Rutledge, ISACA appointment	Term ends 1/31/2009
Peggy Rice, ISACA appointment	Term ends 1/31/2009

Carried 5-0

Motion by Linda Langenberg second by John Rutledge to approve the minutes of meetings held on December 21, 2006 and September 29, 2006. Carried 5-0

Pat Gill reported on the SEAT financial report and the PEO reimbursement process.

Motion by Linda Langenberg second by John Rutledge to receive the financial report. Carried 5-0

The Board discussed the ISACA Presentation at the ISAC Spring School. Pat Gill and John Rutledge will report on SEAT and Marge Pitts will report on the Curriculum Committee.

Marge Pitts presented recommendations from the Curriculum Committee on the 2007-2008 CORE Course, Continuing Ed Courses, presenters, dates and locations.

Motion by Linda Langenberg second by John Rutledge to approve the SEAT Core Course for Sessions 1, 2 & 3 and the proposed Continuing Education time table as proposed by the SEAT Curriculum Committee. Carried 5-0.

Motion by John Rutledge second by Peggy Rice to assign responsibility of the Poll Worker On-line Training project to the Secretary of State Office. Carried 5-0

Motion by Peggy Rice second by John Rutledge to affirm the responsibility of the PEO Guidebook is that of the Secretary of State Office and to authorize the Curriculum Committee to assist in updating the guidebooks if desired. Carried 5-0

Consensus of the Board to give the Curriculum Committee the flexibility to plan an unscheduled training upon notification to the SEAT Board.

The Chair assigned policy development duties to the Membership Committee. The committee agreed to develop policy dealing with compensation for presenters.

SOS Mike Mauro expressed his concerns regarding the current fiscal agent agreement.

It was agreed that the Finance Committee will review the current fiscal agent agreement and bring their recommendations back to the Board.

It was agreed to present the current fiscal agent agreement to the ISACA Executive Committee.

Meeting adjourned.